

**TOWN OF SOUTH BETHANY  
TOWN COUNCIL BUDGET WORKSHOP MINUTES  
APRIL 22, 2021  
3:00 P.M.**

**This meeting was conducted electronically pursuant to Governor Carney's State of  
Emergency declaration, effective March 13, 2020, as amended.  
Town Hall is closed to the public.**

**Call Meeting To Order**

Mayor Saxton called the April 22, 2021, Town Council Budget Workshop Meeting to order at 3:02 p.m.

**Announcement of Absences**

Mayor Saxton, Councilmembers, Randy Bartholomew, Sue Callaway, Carol Stevenson, Dick Oliver, Derek Abbott, and Frank Weisgerber; Town Manager Maureen Hartman and Administrative Specialist Janet Powell. Remote attendees: 0.

**Review and discussion on potential survey questions regarding land use for the five-year Comp Plan update**

Planning Commission Chair, Joe Conway, presented a series of survey questions to Council that the Planning Commission would like to send out to residents. The questions will provide directional data as a five-year update to the Town's Comprehensive Plan. Mr. Conway will revise the questions and provide to the Town Manager and staff so that the survey can be compiled through Survey Monkey.

**Executive Session**

Motion by Councilman Abbott, seconded by Councilman Oliver to go into Executive Session at 3:50 p.m. for discussion of personal matters and to discuss the qualifications of an individual citizen's qualifications to hold a job or pursue training. Motion carried 7-0.

**Reconvene Town Meeting**

Motion by Councilman Oliver, seconded by Councilman Abbott to reconvene the Town Council meeting at 4:40 p.m. Motion carried 7-0.

**Discussion and possible action on item(s) discussed in Executive Session.**

Motion by Councilman Abbott, seconded by Councilman Oliver to hire D. Barrett Edwards as legal counsel to assist with Board of Adjustment hearings. Motion carried 7-0.

Motion by Councilman Bartholomew, seconded by Councilman Oliver to provide a one-time bonus as special compensation to two employees, as soon as administratively as possible, to be included in the fiscal year ending 4/30/21 as follows: Maureen Hartman, Town Manager, for the additional efforts to keep the Town business opened and functioning well during the COVID-19 pandemic and for her personal accomplishment of receiving the ICMA's Credentialed Manager designation related to effective government leadership and Jason Lovins, Chief of Police, for restructuring and stabilizing the Police Department. Motion carried 7-0.

**Public Comment**

No public comment.

**Adjournment**

Motion by Councilman Oliver, seconded by Councilmember Abbott, to adjourn the April 22, 2021, Town Council Workshop at 4:41 p.m. Motion carried 7-0.